

# LINWOOD PARK SUBLET

Address: \_\_\_\_\_ Apt. \_\_\_\_\_ I.D. \_\_\_\_\_

Lessee: \_\_\_\_\_ Phone: \_\_\_\_\_

Lessor: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Ownership: \_\_\_\_\_ \$500.00 Move-In: \_\_\_\_\_ & Move-out \_\_\_\_\_

Maintenance\$ \_\_\_\_\_ Current : \_\_\_\_\_ Insurance from Shareholder \_\_\_\_\_

Tenant \_\_\_\_\_

**LESSEE** Lease Term from \_\_\_\_\_ to \_\_\_\_\_ Rent\$ \_\_\_\_\_

- Tenant's Application form
- \$150.00 processing fee
- Copies of last three weeks payroll stubs
- Employment & Wage Verification
- 2 Year Tax Returns W2 & 1040 \_\_\_\_\_ 1099 \_\_\_\_\_
- Credit Check: Received \_\_\_\_\_ Sent \_\_\_\_\_ Verified \_\_\_\_\_

## **LESSOR**

- Shareholder's Application form
- \$350.00 processing fee
- Letter from Mortgagor to sublet / Name of Mortgagor \_\_\_\_\_

**Brokers:** Lister \_\_\_\_\_ Renter \_\_\_\_\_

**Previous rental Information :** \_\_\_\_\_

If Approved must return parking sticker # \_\_\_\_\_ & Access Card (s) \_\_\_\_\_

## **Admission Committee Use**

Get some form of Identification \_\_\_\_\_ House Rule form signed \_\_\_\_\_ Explain \_\_\_\_\_

When does Applicant plan to move in \_\_\_\_\_

Financial: Monthly Payment \$ \_\_\_\_\_ Maintenance

Income \$ \_\_\_\_\_ Salary

\$ \_\_\_\_\_ Mortgage

\$ \_\_\_\_\_ Insurance

\$ \_\_\_\_\_ Car Loan

\$ \_\_\_\_\_ Other

\$ \_\_\_\_\_ Other

\$ \_\_\_\_\_ Other

\$ \_\_\_\_\_ Tenant

\$ \_\_\_\_\_ Total

Income Allows \_\_\_\_\_ Ratio : \_\_\_\_\_

Comments: \_\_\_\_\_

Recommendation: Approved \_\_\_\_\_ Rejected \_\_\_\_\_ Pending \_\_\_\_\_

Interviewed by : \_\_\_\_\_